



Stanford Archaeology Center (SAC) Undergraduate Conference Scholarship

The Undergraduate Conference Scholarship is meant to aid in the academic and professional development of undergraduate students by supporting their participation in a domestic conference as just attendee or presenter. Funds can be applied to flights, hotels, per diem for food, and conference registration. This award will fund up to \$1,500.

Eligibility:

- Students must be a declared archaeology major or minor.
- Students must be in good academic standing at Stanford.

Application:

- Due to the various conference registration timelines, the Stanford Archaeology Center has four application deadlines spread throughout the year as an effort to support student's attendance to conferences.
 - March 1st at 11:59 p.m. PST.
 - June 1st at 11:59 p.m. PST.
 - September 1st at 11:59 p.m. PST.
 - December 1st at 11:59 p.m. PST.
- Applications require the following:
 - The name of the conference attending and provide a direct link to the conference web page.
 - The exact dates of the conference.
 - A brief itinerary of what your time at the conference will look like.
 - Is this your first time attending a conference?
 - A list of any sources of alternative funding you may have acquired.
 - A detailed budget of requested funds for this conference and what the funds will be used towards.
 - An essay to explain in 300-600 words why this conference will support your academic journey.
 - If presenting, provide a letter of support from a faculty mentor.



Application Example

Please note that this application example is to be used as a reference for format, items to include and provide support through your application process. Information in the application is incomplete and may not fully meet the application guidelines.



Name of Conference and Location

- Society for Historical Archaeology 2024 Conference: Historical and Underwater Archaeology
- www.historicalarchaeologyconference.com
- Corpus Christi, Texas

Dates of Conference

- January 3-6, 2024

Have you attended a conference before?

Yes

No



Itinerary of Conference

- January 3
 - Flight leaves from SFO at 5:32am and arrives at CRP at 2:50pm. Grab car.
 - Check in to the DoubleTree by Hilton at 3pm
 - Welcome dinner and keynote speaker are at 6pm
- January 4
 - Breakfast and networking start at 8am
 - Presentations start at 9am and go through 11:30am
 - Lunch on own until 1:30pm
 - Presentations continue until 4:30pm
 - Dinner on own
- January 5
 - Breakfast and poster session
 - Presentations start at 10am and go through 11:30am
 - Lunch on own until 1:30pm
 - Presentations continue until 4:30pm
 - Dinner on own
- January 6
 - Breakfast and keynote
 - Flight leaves from CRP at 2:35pm and arrives at SFO at 11:20am



Sources of Funding

I haven't had the opportunity to attend a conference before and this conference sparked my interest. As a native Texan, we learned a lot about the coastal shipwrecks growing up. These historical artifacts and the stories I learned about in museums are what inspired me to become an archaeology major. I haven't been able to secure other funding, but I will continue to try.



Budget

Item	Estimated Cost
Flight	\$600
Rental Car	\$200
Food	\$192
Lodging	\$309
Conference Registration Fee	\$150
Total	\$1,451



Essay

I grew up in Galveston, Texas along the coast of the Gulf of Mexico. It was in these waters where the La Belle Shipwreck was discovered in 1995. This shipwreck was excavated for two decades by archaeologist and a member of this team was from my hometown. Every year they would come home and tell us about their research. Most of the people around didn't care too much but I found everything they talked about so fascinating. Eventually the ship would be placed in the Texas State Museum, and we could "walk" through the ship's hull.

I know that I could go to a conference closer to Stanford but a conference in my home state and with a topic on Historical and Underwater Archaeology just felt like I was going full circle on my journey to being an archaeologist. I hope this would be a delightful opportunity to connect with experts, network, and realize so potential pathways I could explore in my archaeology degree. This essay example does not meet the word requirement for this application. As a reminder, this PDF is just an example.



Application Resources

Budget:

- [Constructing a Budget](#)
- [Budget Guidelines for Student Grants](#)
- [Budget FAQs](#)

Proposal:

- [Stanford Undergrad: Undergraduate Research and Independent Projects Webpage](#)
- [Getting Started with Undergraduate Research](#) (Video)
- [Checklist for Grant Applications](#)
- [Writing a Project Proposal](#)
- [Writing a Conference Grant Proposal](#)

Travel for Projects:

- [Preparing for Off-Campus Projects](#)
- [International Travel Assistance Program](#)
- [U.S. State Department Travel Advisories](#)
- [Off-Campus Travel Requirements](#)